

## Overview

### FEDERAL MINISTRY OF EDUCATION

### FEDERAL GOVERNMENT GIRLS' COLLEGE, AKURE, ONDO STATE

### INVITATION TO TENDER FOR THE EXECUTION OF 2021 APPROPRIATION FEDERAL GOVERNMENT GIRLS' COLLEGE, AKURE, ONDO STATE

The Federal Government of Nigeria has allocated funds for Federal Government Girls' College, Akure, Ondo State in the 2021 appropriation for the procurement of Works towards achieving the mandate of the College.

In compliance with the provisions of the Public Procurement Act 2007, the college invites interested and eligible Vendors and Contractors with relevant proven competence and experience to participate in the bidding process of the following projects.

#### (2.1) WORKS

LOT NO	PROJECT TITLE/DESCRIPTION	LOCATION
Lot W1	Renovation of 3 Nos Block of 6 Classrooms	FGGC, Akure
Lot W2	Rehabilitation of College Road Networks	FGGC, Akure

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Lot W3	Construction of New 8 Classrooms with toilets and staff offices	FGGC, Akure
Lot W4	Construction of Two (2) Block of 8 Hostels with Laundry and Toilets	FGGC, Akure
Lot W4	Renovation of a Block of 5 Workshop and Offices	FGGC, Akure

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### **(3) ELIGIBILITY REQUIREMENTS:**

Prospective bidders must possess the under-listed requirements to be eligible in this procurement:

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including form CAC2 and CAC7;
- (b) Evidence of Company's Incomes Tax Clearance Certificate for the last three (3) years (2018, 2019, 2020) valid till 31 December, 2021; with minimum average turnover of N20 million;
- (c) Evidence of current Pension Compliance Certificate valid till 31 December, 2021;
- (d) Evidence of current Industrial Training Fund (ITF) compliance certificate valid till 31 December, 2021;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2021;
- ( f) Evidence of Registration of the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by BPP;

(g) Sworn Affidavit disclosing:

(1) That the company is not in receivership, insolvent or bankrupt.

(2) That the company does not have any Director who has ever been convicted in any court in Nigeria or any other country for criminal offence in relation to fraud or financial impropriety.

(3) Whether or not any officer of the relevant committee of the FGGC Akure, Ondo State or the Bureau of Public Procurement (BPP) is a former or present Director Shareholder or has any pecuniary interest in the bidder.

(4) That all documents submitted for the bidding are true and correct in all particulars.

(h) Audited Financial Statement of the company for the past three years (2018, 2019 and 2020) duly signed and sealed by relevant firm and the turnover as reflected in financial statements must correspond with that on the Tax clearance certificate;

(i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project;

( j) Company profile with the Curriculum vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such COREN, QSRBN, CORBON, Certified Builders and Architects:

(k) Verifiable documentary evidence of at least three(3) similar jobs executed in the last five (5) years including Letters of awards and Job Completion Certificates;

(l) List of Equipment with proof of Ownership, lease Agreement;

(m) For Joint Venture/Partnership Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV Partner): and

(n) All documents for submission must be transmitted with; a covering/forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address and Telephone Number. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

#### **(4) COLLECTION OF TENDER DOCUMENTS**

The tender documents are to be collected from the Office of the Principal, FGGC Akure, between the working hours of 08:00am and 04:00pm daily upon the payment of non-refundable tender fee of N10,000.00 per Lot to Federal Government Girls College, Akure, through REMITA platform in any Commercial Bank, and present the teller for the College.

#### **(5) SUBMISSION OF TENDER DOCUMENTS**

Prospective bidders are to submit bid for each of the lot desired, two Hard copies (Marked "Original & Copy") each for both Technical & Financial Bids with soft copy of Financial bid only in MS excel format, packaged in two separated wax sealed envelopes clearly marked at the top right corner of each envelope stating the title of the project i.e. TECHNICAL BIDS FOR project Title and LOT No.' & 'FINANCIAL BIDS FOR Project Title and LOT No.'" and at the reverse side the name of the company should be boldly written. Both envelopes shall then be put in a larger envelope clearly marked at the top right corner stating the title of the project and be left in the appropriate Tender Box at the Principal's Office to be addressed to:

THE PRINCIPAL,

FEDERAL GOVERNMENT GIRLS COLLEGE, AKURE.

ONDO STATE

The submission should be made not later than **11:00 am on the 17 May, 2021**. Please make sure you sign the Bid Submission Register at Bursary Office, as Federal Government Girls College Akure will not be held responsible for misplaced or wrongly submitted Bids.

#### **(6) OPENING OF TECHNICAL BIDS**

Only the technical bids will be opened immediately after the deadline for submission at **12 noon on the 17 May, 2021** at the E-Library Hall, of Federal Government Girls College, Akure. Bidders/Company representatives and interested members of the public including relevant professional bodies, civil society and Non- Governmental organizations are hereby invited to witness the opening of the technical bids. For further enquiries, please contact the Tenders Committee or e-mail address [amanyidaniel5@gmail.com](mailto:amanyidaniel5@gmail.com)

**(7) PLEASE NOTE THAT**

- (i) Bid must be in English language and signed by an official authorized by the bidder
- (ii) Bids submitted after the deadline for submission would be returned un-opened
- (iii) Bidders should not bid for more than one (1) Lot
- (iv) All costs will be borne by the bidders;
- (v) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency.
- (vi) Bids documents can also be collected in soft copies and Bidders can submit through Post (Courier Services)
- (vii) Only the pre-qualified bidders will be contacted at a later date for financial bids opening, while financial bids of unsuccessful bidders will be returned un-opened.
- (viii) Original Sworn Affidavit and Evidence of financial capability from bank must be in the company original profile: and

(ix) The Federal Government Girls College Akure, is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007

**SIGNED**

**THE PRINCIPAL**

**FEDERAL GOVERNMENT GIRLS' COLLEGE, AKURE, ONDO STATE**